



Changing the Location of a Private Medical Facility

This service enables the transfer of licensed private medical facilities from one location to another, in which they can receive new licenses. Such facilities include public and specialized clinics, medical centers, diagnostic and rehabilitation centers, emergency and home health centers, fertility and recuperation centers, one-day surgery centers and hospitals, and hospitals of different sizes and specialties.

 Department name Licensing and Accreditation	 Sector Health Regulation	 Main Service Medical Establishment Licencing & Registration	 Service Code 110-03-021-045
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 Service Classification Transactional	 Variation / Auxiliary Auxiliary	 Service Type Government to Business
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Service Process

- 01 Login to the MOHAP website or smart app using the UAE PASS to apply for the service.
- 02 Submit an application to change the facility's location, and pay the fee.
- 03 Submit an application for initial inspection and pay the fee.
- 04 Once the initial inspection is approved, submit an application to study the architectural plan and pay the fee.
- 05 Once the site plan is approved, the initial approval for inspection and no objection certificate from the government authorities concerned (such as economic departments and municipalities) will be issued.
- 06 Proceed with finalizing the license requirements of relevant government departments, such as Civil Defense.
- 07 Submit an application for final inspection.
- 08 Once final inspection is approved, pay the final fee and submit the remaining documents.
- 09 License will be issued electronically and sent via email. It can also be downloaded via the website.



Required Documents

- o Letter requesting the medical facility's location change
- o Latest trade license issued by the Department of Economic Development
- o Latest license of the facility issued by MOHAP
- o Site plan approved by MOHAP engineers



Requirements & Conditions

- o License must be valid for more than 6 months.
- o Relocation of medical facilities may only be done after obtaining the final approval of the site plan from MOHAP engineers.

Service Channels



MOHAP Website: www.mohap.gov.ae



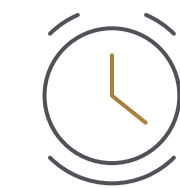
MOHAP Smart App



Email: info@mohap.gov.ae

Resources

- o User manual - Medical licensing system
- o User Manual- Engineering department
- o Initial site inspection checklist- Medical facility
- o Initial site inspection checklist- School clinics
- o Initial site inspection checklist- Nursery clinics
- o Initial site inspection checklist- Eye testing facility
- o Initial site inspection checklist- Homecare
- o Final inspection checklist-Medical facility
- o Hospital regulation
- o One day surgery center regulation
- o Outpatient regulation
- o Rehabilitation center regulation
- o Home care service regulations - Available in Arabic
- o Oncology center regulation
- o Renal dialysis center regulations
- o IVF center regulation
- o Cardiac catheterization unit regulation
- o Clinical laboratory regulation
- o Dental laboratory regulation
- o Diagnostic imaging regulation
- o Mobile, transportable and reloadable regulation
- o Water birthing unit regulation
- o School clinic regulation
- o Nursery clinic checklist - Available in Arabic
- o Nutrition center regulation - Available in Arabic
- o Standard submission form PDF
- o Standard submission form DWG



Average Service Time

Approval of the application:

1 working day

Final licensing:

2 working days

Engineering team approval:

Initial inspection:
2 working days

Verification of the facility plan:
5 to 7 working days

Final inspection:
7 to 10 working days



Payment channels

E- Payment



Target Audience

Investors in the health sector who own different health facilities



Service Locations

o MOHAP website
www.mohap.gov.ae

o MOHAP Smart App

o Email:
info@mohap.gov.ae



Related Services

Departments of Economic Development: Issue Trade License



Service Bundle

This service is not linked to any bundles



Contact Details

Email

info@mohap.gov.ae

Call Center

80011111



Service Fees

- o Application fee for transferring the location of a facility: AED 100
- o Service fees for transferring the location of a facility: AED 100

Initial Inspection fees:

- o Hospital/
Convalescent Home/
Fertility Center/Emergency Center/Home Medical Center: AED 2,000
- o General Clinic/
Specialist Clinic/Medical Center/Medical Diagnosis Center/Rehabilitation Center: AED 1,000

Verifying site plan fees:

- o Hospital/Convalescent Home/Fertility Center/Emergency Center/Home Medical Center: AED 2,000
- o General Clinic/
Specialist Clinic/Medical Center/Medical Diagnosis Center/Rehabilitation Center: AED 1,000

Re-verifying geographical site plan fees:

- o Hospital/Convalescent Home/
Fertility Center/Emergency Center/Home Medical Center: AED 1,000
- o General Clinic/Specialist Clinic/Medical Center/Medical Diagnosis Center/Rehabilitation Center: AED 500

Sustainable Development Goals



Notes

None

FAQs

None.